

OECTA'S Leadership TRAINING PROGRAM FOUNDATIONAL

A fundamental requirement of any organization is the development of its future leadership. OECTA's Leadership Training Program reflects the Association's commitment to training strong teacher advocates and activists at the local and provincial levels.

CERTIFICATE OF FOUNDATIONAL TRAINING

Participants will gain a broad foundation of knowledge and skills in collective bargaining, communication, contract administration, leadership, legislative framework, OECTA governance, and professional relations. A Certificate of Foundational Training will be awarded following the completion of six required three-hour modules and two optional three-hour modules.

REQUIRED MODULES

ABCs of Grievance Arbitration

Participants will get an overview of the grievance arbitration process. A glossary of terms will familiarize individuals with the nomenclature of the process, which will be examined in detail, giving participants a fundamental understanding of grievance processing from filing to ultimate resolution at arbitration.

Communication Fundamentals

A formal communication plan contributes to the successful implementation of every OECTA activity. Learn how to develop and put communication plans to work to help your newsletter, website, meetings and campaigns fit into a comprehensive strategy that delivers the right messages to the right audiences at the right times.

Legislative Framework

This module will focus on statutes and regulations that form the legislative framework for teacher collective bargaining in Ontario. Participants will become familiar with the *Education Act*, *Labour Relations Act*, *OH&S Act*, *ESA*, *FIPPA*, and other statutes that affect the Association as a bargaining agent.

OECTA: How it Works

Develop a better understanding of how OECTA works as an organization by examining OECTA's legal and political structures and processes. Learn how priorities are set, policies are developed, and budget and fees are approved, as well as the division of roles and responsibilities between the Provincial Office and units.

Principles of Teacher Leadership

This module distinguishes between professional development and staff development. Using a case study approach and Ministry initiatives, at both the elementary and secondary levels, participants will build skills in identifying staff needs, accessing appropriate avenues to meet staff needs, and using professional development funds and committees to help support members with these initiatives.

Professional Relationships

This module will examine the statutory rights and responsibilities of teachers working within the publicly funded Catholic school system. Strategies to prevent and minimize the impact of by complaints about teachers from employers, parents, the Children's Aid Society, the police and the Ontario College of Teachers will be highlighted. Learn how to build positive and professional relationships with students, parents, colleagues and administrators.

OPTIONAL MODULES

- Conflict Management
- Issues in Catholic Education
- Facilitation Skills
- Financial Reporting
- Know Your Pension Plan
- Lobbying Essentials
- Making Meetings Matter
- Safe Schools
- 20 Tips to Worker with Tech

ADDITIONAL INFORMATION

Eligibility Criteria

To be considered for this program, participants must commit to:

- Serving members of the local unit in some capacity following training
- Attending and participating fully in four days of training.

Costs

OECTA will cover each participant's release time, travel, accommodation, and program costs for four training days in the Toronto area.

How to Apply

Additional information and the online application can be found on OECTA's website at catholicteachers.ca in the Members' Area. Selection of applicants into the program will be a joint process between the local unit executive and the Provincial Office. Contact your unit president for more information about becoming a participant in the Leadership Training Program.